



Subject:	Request for use of City Hall grounds for Love Lamb Week 2026
Date:	19 September 2025
Reporting Officer:	Nora Largey, City Solicitor and Director of Legal and Civic Services
Contact Officer:	Christopher Burns, Acting Functions and Exhibition Manager

Restricted Reports

Is this report restricted?

Yes

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No

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Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted.

Insert number

1. Information relating to any individual
2. Information likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the council holding that information)
4. Information in connection with any labour relations matter
5. Information in relation to which a claim to legal professional privilege could be maintained
6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction
7. Information on any action in relation to the prevention, investigation or prosecution of crime

If Yes, when will the report become unrestricted?

After Committee Decision

After Council Decision

Sometime in the future

Never

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Is the decision eligible for Call-in?

Yes

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No

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1.0	Purpose of Report or Summary of main Issues
1.1	To consider request from Ulster Farmers' Union for the use of City Hall grounds.

2.0	Recommendations
2.1	<p>The Committee is requested to:</p> <ul style="list-style-type: none"> Consider the request to use City Hall grounds on Friday 2nd September 2026 by Ulster Farmer's Union for a promotional activity to highlight Love Lamb Week 2026.
3.0	Main report
3.1	<p><u>Background Information</u></p> <p>Members will be aware that requests for the use of City Hall are normally dealt with under the authority delegated by the Committee to the Director of Legal and Civic Services using criteria agreed for this purpose. Occasionally however, it is necessary to place such requests directly before the Committee, and the request set out below falls into this category.</p>
3.2	<p><u>Key Issues</u></p> <p>Ulster Farmers' Union have approached the Council to seek permission carry out some promotional activity to highlight Love Lamb Week 2026 in the grounds of City Hall on Friday 2nd September 2026.</p>
3.3	<p><u>The Proposed event</u></p> <p>Ulster Farmers Union delivered this promotional activity in City Hall grounds successfully in 2018, 2019 and 2023 hence they hope to return and repeat this event in 2026.</p>
3.4	<p>This proposed activity will see a branded trailer being brought into the grounds of the City Hall from which small cookery demonstrations will be delivered with free samples of lamb being offered to passing visitors. Farmers will be stationed on the stand who will answer any queries the public may have about lamb production. Ulster Farmers' Union also plan weather dependent to have children's activities such as a large connect four game on one of the lawns.</p>
3.5	<p>No other Infrastructure onsite is required and the Farmers' Union will managed and dispose of their own waste. A wet weather alternative is not available inside City Hall.</p>
3.6	<p><u>Financial & Resource Implications</u></p> <p>There would be no costs for the council as the various organisers would bear any/all stewarding and equipment costs etc themselves. The utilities costs on event day are of a very minor nature and the normal event support in the form of electrical and water provision in the grounds will be provided. There are no concerns from an asset management point of view, although the organisers would be required to provide the usual insurances, indemnities, and obligations.</p>

3.7	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> There are no direct good relations or rural needs implications arising from this report.
4.0	Appendices – Documents Attached
	None